

BUSINESS SERVICES
Contracts Office
5735 47th Avenue Sacramento, CA 95824
(916)6432464
Lisa Allen, Superintendent
Janea Marking, Chief Business Officer

VIA ELECTRONIC MAIL

NOTICE TO PROCEED

November 25, 2024

Taylor Herrick, Account Executive
One Workplace
1631 Alhambra Boulevard, Suite 140
Sacramento Ca 95816

Re: #02624611, Nicholas Elementary School New Furniture Package

Dear Taylor,

On behalf of the Sacramento City Unified School District, we are pleased to give you Notice to Proceed for #02624611, Nicholas Elementary School New Furniture Package. Your furniture purchase order is for 1.5 units of the following items:

A copy of the executed contract will follow once it has been executed by the District.

The Furniture Vendor

- proposal, minus the allowances.
- Date options for the Pre-production Meeting which will include the Vendor, Architect and District's Owner Representative.

Email the above documents to the District, to the attention of Tina Alvarez-Bevens, -