

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item 10.1g

Meeting Date : February 21, 2019

Subject : Approve School of Engineering and Sciences Field Trip to Salt Lake City, Utah March 26- 31, 2019

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division : Academic Office

Recommendation : Approve School of Engineering and Sciences Field Trip to Salt Lake City, Utah from 3-26-19 to 3-31-19.

Background/Rationale : On March 26, 2019 a group of 28 students, three teacher/staff chaperones and 3 parent chaperones from School of Engineering and Sciences will travel via charter bus to the FIRST Robotics Competition in Salt Lake City, Utah. This will give students the opportunity to demonstrate their skill proficiency and collaborate with peers.

Financial Considerations :
No cost to the district.

LCAP Goal(s) :

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
(USE A SEPARATE FORM FOR EACH TRIP)

Basic Request - One form used for each student field trip. See below reference distribution section for details concerning each type of trip.

[Redacted area]

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School School of ineering and Sciences Date 12 12 2018
Teacher's Nam Ken Davis Room # B5 # 395-5040
Fax #

Salt Lake City, Utah

[Redacted area]

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name School of Engineering and Sciences ate 1 , 10 , 19
Teacher's Name Ken Davis Room # B05 Telephone # 395-5040
Field Trip Destination Salt Lake Ci Utah
Reason for travel FIRST Robotics Utah Regional Competition

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) or a special request that may be required. Attach a contract

[Redacted area containing multiple horizontal lines, likely representing a table or form with obscured content.]

contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be

Purpose for Attending:

Completed and

Payable at least 30 days prior to the

Requisition #

Registration Fee

Hotel

Airfare ***

Business Meeting

Continued Education Credits Earned

REQ