



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1c

Meeting Date: June 7, 2018

Subject: Approve Sutter Middle School Field Trip to Washington D.C. and New York June 16-21, 2018

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve Sutter Middle School Field Trip to Washington, D. C. and New York from June 16 to June 21, 2018.

Background/Rationale: On June 16, 2018 a group of 59 students, seven parent chaperones and four teacher chaperones from Sutter Middle School will travel via commercial airline to Washington D.C. The students will experience American history in Washington D.C. by touring National Museums, Monuments, Mt. Vernon, Arlington Cemetery, and the Holocaust Museum. Then they will travel by charter bus to New York City where the students will tour the 9/11 monument, Lower Eastside Tenement Museum, and take part in a Broadway classroom associated with the show they are seeing.

Financial Considerations: No cost to the district.

LCAP Goal(s): College and Career Ready Students

Documents Attached:

1. Out of State Field Trip Documents

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Mary Hardin Young, Instructional Assistant Superintendent

Approved by: Jorge A. Aguilar, Superintendent

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

[Redacted]
[Redacted]
[Redacted]
[Redacted]

School Name _____ Date _____
Teacher's Name michael baradat Room # 205 T
Field Trip Destination Washington, D.C./New York City

[Redacted]
[Redacted]
iel Lt

Approvals:
[Redacted] 5/3/18
[Redacted] Date
[Redacted] Date
5/11/18
[Redacted] Date
5/14/18
[Redacted] Date
[Redacted]
[Redacted]

monuments, museums, and culture that they have been learning this year

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least **30 days** prior to the proposed trip- **60 days** if out-of-state.

Request to Attend:

Conference/Workshop

Business Meeting

Purpose for Attending:

Professional Development

Continued Education Credits Earned

REQ

School/Department | Sutter Middle School

Date | 5/7/18

Request Date | May 16 21 2018

Location | Washington, D.C. and New York City

What sites will be visited? _____ menu _____

What does this activity give students, attendees, staff, or the district? _____

College and career ready students

Requester Name | _____ Position | _____

Michael Baradat | teacher | No

Diane Bovy

Event Title (attach brochure) | 8th Grade Washington, D.C./New York City Field Trip

Angela Scripa | teacher | year | museums,

Purpose*

How does this travel align with the District's strategic plan?

How will this activity be used and shared? Print Name
Name of Attendee(s)
(attach sheet for additional attendees)

5/13/18
Date

Registration Fee ***

Meals included? [s]

Substitute (Y/N)**	No. of Days Required	L	Registration Fee	Budget Code (for sub)
No	Lodging	<input checked="" type="checkbox"/>	0.00	
No	Transportation		0.00	
No	Meals			
No	Other		0.00	

TOTAL | 0

Categorical Budget Code(s) | \$

General Fund/Unrestricted | \$

Requester Signature | _____ Date | _____