



**BUSINESS SERVICES**

**Contracts Office**

5735 47th Avenue Sacramento, CA 95824  
(916) 643-2464

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*Jorge A. Aguilar, Superintendent  
Rose Ramos, Chief Business Officer*

**VIA ELECTRONIC MAIL**

**NOT - Site Structures at 4 Sites Group 2A**  
Project Number: 455-1

Dear F.pou

The pre-construction meeting will be coordinated by the District Representative and/or Construction Manager. We are looking forward to working with you on this project.

Sincerely,

Chris Ralston  
Director III, Facilities Management and Operations

cc: Planning & Construction  
Cassie Baugher and Jo Ward, Kitchell