

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item 9.1e

Meeting Date: February 2, 2017

Subject: Approve Changes to Existing Council of Occupational Education (COE)
Programs for Accreditation Compliance

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
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323100 - Charles A. Jones Career & Education Center



COE Approved Programs

Current Approved Course list

This list reflects the current COE-approved programs.
 323100 - Charles A. Jones Career & Education Center
 5451 Lemon Hill Avenue
 Sacramento, CA 95824

Changes to this list must be submitted in accordance with the COE Policies and Rules manuals. (<http://www.council.edu>)
 Documents/Applications and Forms. (<http://www.council.edu>)

CIP Code	Program Description	Secondary Students Only	Quarter Hours	Semester Hours	Clock Hours	Course Prep Hours	Instructional Delivery Method	Degree	Teachout End Date
47.0603	Auto Body Repair	No							
52.0302	Business Accounting Specialist	No							
52.0401	Business Administrative Assistant	No							
51.1614	Certified Nursing Assistant (CNA)	No							

Request of Program Changes

Approved Program name: Certified Nursing Assistant (CNA)

Approved Program hours: 185

Approved mode of delivery: Traditional

Type of Change: **Program Name and Program Hours**

Change: Nursing Assistant (NA) – 192 hours

Location of Program: 5451 Lemon Hill Avenue, Sacramento 95824

Does this affect an associated secondary-only program: No
Does this affect a Combined Postsecondary/Secondary program: No
Effective date of the change: 2/1/17

Approved Program name: Business Administrative Assistant

Approved Program hours: 900

Approved mode of delivery: Traditional

Type of Change: **Program Name**

Change: Administrative Assistant

Location of Program: 5451 Lemon Hill Avenue, Sacramento 95824

Credential Awarded: Certificate

Does this affect an associated secondary-only program: No
Does this affect a Combined Postsecondary/Secondary program: No

Approved Program name: HVAC – Heating, Ventilation AC

Approved Program hours: 1260

Approved mode of delivery: Traditional

Type of Change: **Program Name and Program Hours**

[REDACTED]

Credential Awarded: Certificate

[REDACTED]

Does this affect an associated secondary-only program: No

Does this affect a Combined Postsecondary/Secondary program: No

[REDACTED]



Susan Gilmore

Approved Program name: Pharmacy Technician

Approved Program hours: 1320

Approved mode of delivery: Traditional

Type of Change: **Program Hours**

Change: **1080 hours**

Location of Program: 5451 Lemon Hill Avenue Sacramento 95824

Credential Awarded: Certificate

Does this affect an associated secondary-only program: No

Does this affect a Combined Postsecondary/Secondary program: No

Effective date of the change: 2/1/17

Approved Program name: Business Accounting Specialist

Approved Program hours: 900

Approved mode of delivery: Traditional

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Accreditation Maintenance Activities

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Financial Reports

Non-public institutions must provide
completed COE Financial Form e;
than 6 months after the fiscal year

Workshop Attendance

Be sure appropriate staff members
timeframe specified by the latest

Documentation

Keep a current, complete accreditation
faculty and staff with information

Committees

Be sure to schedule advisory committees
for the institution's accreditation
receive during accreditation team
meetings.) Every program must have
published in the latest Handbook
must meet at least twice annually

Reaffirmation of Accreditation

Reaffirmation of accreditation must
subsequent reaffirmation decision
Commission as a part of its accreditation
requirements for reaffirmation at
discretion of the Commission, the
the previously determined year.

Institutions undergoing reaffirmation
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