



Meeting Date:

Subject: Civic

- Information I
- Approval on
- Conference
- Conference/
- Conference/
- Action
- Public Heari

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I. Overview/History of
Board Policy 1330 gov
November 16, 1998 ar
and grounds by outsid
Oversight of this funct
application of the existi

On May 15, 2012, revis
conference item. On J
and stakeholder input.

II. Driving Governance
Education Code 38130

III. Budget:
A new fee structure,
proposed to increase
should not result in co

IV. Goals, Objectives a
To provide equity for a
streamline the overall

V. Major Initiatives:
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processes, we reviewe
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VI. Result
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April 18, 2013

purposes, a charge
fees schedule.

Most recommended cl
sports groups and mor
unimproved fields at tl
and only collect fees to
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In proposing these ~~FCM 37A~~
structure

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Improved (Baseball, Tennis Co Posts)
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Locker Ro
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Board of Education Exec

Capital Asset Management Subcommittee

Civic Permit Policy Review

April 18, 2013

Custodian for Restroom Access

- Additional Civic Permit
- Blocking field use
- No subleasing
- Creating special use
- Recurring permits

Restroom Access

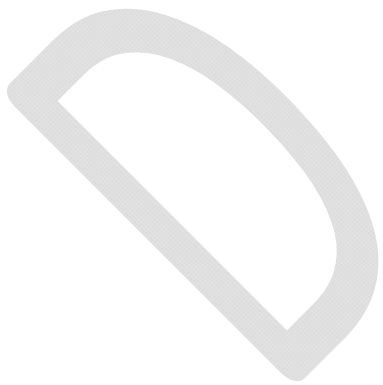
In our continuing effort to help preserve clean Restroom Access Matrix for ever able to accommodate

FY 2011/2012

When community group requests to place a portable potty it is reviewed by current site administrator

VII. Next Steps:

- Approve Board
- Establish effective
- Communicate
- Update District
- Roll out online



Fee Schedule

Fee rates for Facility Use Fees and Wages will be reassessed annually for federal, state, and local tax rates, employee compensation, or utility rate increases. Wages for district employees (custodians, cafeteria workers, etc.) will be charged for Classification “A” (Subsidized) users for use of a facility that occurs during off hours/weekends/holidays. The rate charged will be per hour with a two-hour minimum during weekdays, four hour minimum during weekends and holidays.

Facility Use fees for all other classification users are listed on the attached schedule.

Application for Use of Facilities

The Superintendent or designee shall maintain application procedures and regulations for the use of school facilities which: (Education Code 40042)

1. Encourage and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds, and protect school facilities. If necessary, a person may be designated to supervise this task.
3. Ensure that the use of facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of school work.

Persons or organizations applying for the use of school facilities shall submit a statement of information indicating that the organization upholds the state and federal constitutions and does not intend to use school

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8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare (cf. 3516 - Emergencies and Disaster Preparedness Plan)
9. Other purposes deemed appropriate by the Governing Board

Restrictions

School facilities shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law.
2. Any use of school facilities or grounds which is inconsistent with their use for school purposes or which interferes with the regular conduct of school or school work.
3. Any use which is discriminatory in the legal sense. (cf. 0410 - Nondiscrimination in District Programs and Activities)
4. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances on school property.

Fair Rental Value

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

The district shall charge fair rental value for religious organizations conducting events that are not exclusively religious services including (but not limited to) fundraisers, car washes, etc.

Damage and Liability

Groups or persons using school facilities shall be liable for any property damages caused by the activity. The Board may charge the amount necessary to repair the damages and may deny the group further use of school facilities.

Any group using school facilities shall be liable for any injuries resulting from its negligence during such use. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk.

Groups other than those that promote youth and school activities shall be required to include the district as additional insured on their liability policies.

The Superintendent or designee may require a hold harmless agreement when warranted by the type of activity or the specific facility being used.

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Sacramento City USD

Board Policy

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32282 School safety plan
38130-38138 Civic Center Act: use of school property for public purposes
79 Ops.Cal.Atty.Gen 248 (1996)

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