



BOND OVERSIGHT COMMITTEE MINUTES

Tuesday, November 13, 2012
5:30 p.m. – 7:30 p.m.

Phoebe Hearst Elementary School
1410 60th Street
Sacramento, CA 95819

Bond Oversight Committee Members Present:

Carol Davydova, Chair
Alex Visaya, Member
James Price, Member
Dave O'Toole, Member

SCUSD Staff/Consultants Present:

Nick Koehler, SCUSD, CAMS
Andrea Eagan, SCUSD Principal
Bryan Fawkes, HMR
Brian Meyers, HMC
Scott Pullen, HMR
Amari Watkins, SCUSD, Accounting
Jim Dobson, SCUSD, CAMS
Marty Vinson, SCUSD
Bob Diesel, AWOUA Architect
Matt Fabian, DSA IOR

- I. MEETING CALLED TO ORDER – Carol Davydova
- II. SITE TOUR – Andrea Eagan, Principal

Some members were able to tour Phoebe Hearst Elementary Site before dark. Principal, Andrea Eagan reviewed what happened this summer and stated that they are 99.9 percent done, 4th R is just about done. Four of the rooms are green rooms from different areas in the district. We received new furniture, which the teachers were excited, along with the skylights, new heating and air system and an outdoor garden space. Other major things were rooms 2, 3 and 4 were converted into kindergarten classes. The storage closet plumbing was reconfigured so the kindergarten classes now have bathroom. Also classrooms were repainted. Fencing still needs to be done. Teachers, parents and students were pleased with the rooms. Teachers commented on how quiet the HVAC system was.

- III. ITEMS TO REVIEW AT MEETING – Carol Davydova

Minutes for August 7, 2012 were reviewed by the committee and approved unanimously.

- IV. QUARTERLY REPORTS

Matt gave a report on the following schools below:

John Morse – Reported that the first phase of John Morse Elementary was completed. The existing boilers were made into a staff relaxation room. On phase 2 of the project which is modernization of the multipurpose room is slated for this summer.

C.K. McClatchy High School – The kitchen project from this summer is substantially complete. We are wrapping up the punch list work and closing out paperwork with the contractor. Matt Kelly has a meeting scheduled with the contractor to address any of the PCO's that were submitted. He

also reported that DSA approval for both the emergency flooring repair portion as well as the kitchen equipment portion will be shortly.

Phoebe Hearst Elementary School – The final closing and punch list items to close up with the contractor based on Andrea's report. Talked about the difficulties in working around the school's program. Things to finish up: punch list items to finish up with the contractor, the 4thR project with

More questions relating to the district's rating.

Nick gave an update on member application, the process, and how long it takes for ACT and Metro to review the application.

Carol asked Nick to add to the next agenda on looking into the process for new member to be vetted for the BOC and see how to streamline the process.

Jim also talked about the Q & R and state process and the suspended process verses the new process.

Carol asked do we need to be looking for a sub-committee or other bodies within the BOC to respond effectively to a higher volume of work within our area.

VII. Training Topic Discussion

BOC Website Update – Nick talked about starting to look at the website and make it more user friendly. In process of working with the Communications office. Will keep the committee informed with progress.

BOC By-Laws – Need to look at a more simplified way to be more governance. Nick stated that the by-laws are posted on the website. He also stated that he could also email them to the committee members. Committee member could review and send comments back to be updated. Carol asked Nick to email the members that are not here and ask them to go to the website and also look at the bylaws and give feedback at next meeting.

Member Application Process – Talked about the number of members on committee,