



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1h

**Meeting Date:** September 1, 2011

**Subject:** ALICE BIRNEY K-8 WALDORF METHODS SCHOOL FIELD TRIP TO ASHLAND,  
OREGON FROM SEPTEMBER 20, 2011 – SEPTEMBER 22, 2011

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Learning Support Unit/Department:** Learning Support Unit D/Accountability

**Recommendation:** Approve travel request

**Request/Justification:** On September 20, 21 and 22, 2011, a group of eighth grade students will be

Sacramento City Unified School District  
**FIELD TRIP REQUEST FORM**

[Redacted content]

Sacramento City Unified School District  
**OUT-OF-STATE OR OUT-OF-COUNTRY  
TRAVEL REQUEST**

School Name Alice Birney Date July 25, 2011  
The Plaza Junior High School, Charming Room # 16 Telephone # 916-433-5544

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

<p><b>Request to Attend:</b></p> <p><input checked="" type="checkbox"/> Conference/Workshop</p> <p><input type="checkbox"/> Business Meeting</p>	<p><b>Purpose for Attending:</b></p> <p><input checked="" type="checkbox"/> Professional Development</p> <p><input type="checkbox"/> Continued Education Credits Earned</p>	<p><b>Instructions:</b> This form must be completed and received in Accounts Payable at least <b>30 days</b> prior to the proposed trip- <b>60 days</b> if out-of-state.</p> <p>REQ # <input type="text"/></p>
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