

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	Library Media Technical Assistant	<b>CLASSIFICATION:</b>	Classified Non-Management (SEIU/Office-Technical)
<b>SERIES:</b>	None	<b>FLSA:</b>	Non-Exempt
<b>JOB CLASS CODE:</b>	0546	<b>WORK YEAR:</b>	10 to 12 Months
<b>DEPARTMENT:</b>	Assigned Location	<b>SALARY:</b>	Range 41 Salary Schedule C

**TRAINING, EDUCATION, AND EXPERIENCE:**

Graduation from high school, three years library experience, including work in book acquisition, cataloging, and reference, or completion of at least four courses in library technology: media cataloging, reference, non-print media, and technical processing, and one of the following: completion of at least two years of study (48 semester

speak to exchange information in person or on the telephone; see to read various documents related to assigned activities, media materials, and view a computer monitor; manage moderately heavy library materials.

**SAMPLE HAZARDS:**

Occasional contact with dissatisfied or abusive individuals.