

**Head Start Policy Committee Meeting Minutes  
Thursday, January 18, 2018**

I. **Call to Order/Roll Call**

The meeting was called to order at 9:08

9, 2018. Head Start and Early Head Start classes will be visited during that time. She mentioned that SETA does their own internal monitoring, and just finished the review of Early Head Start.

Noel Estacio, Early Head Start Supervisor, went over the report, highlighting the strengths and weaknesses. It was reported that health screenings were done on time. Anything that was incorrect was marked as incorrect. There were slots not filled in October, which was considered noncompliance. There were also some areas in nutrition that needed attention. As well as some licensing postings that were not listed. There is a work order to have some things updated, such as needing to install carbon monoxide detectors. The Department is currently working on coming up with a corrective action plan to make sure they are in compliance.

#### **B. Eligibility, Recruitment, Selection, Enrollment and Attendance Report**

Noel Estacio, Early Head Start Supervisor, spoke on behalf of Rose Moya, and provided

