

**CLASS SPECIFICATIONS FOR THE  
PROGRAM SPECIALIST, SPECIAL EDUCATION**

**DEFINITION**

Under direction, provides program support services and acts as liaison between building principals and district-level special education administrators as it relates to special education programs.

**QUALIFICATIONS**

Credential: Possession of a basic teaching credential and a credential authorizing service in at least one area of special education, as issued by the California State Preparation and Licensing Commission.

and

Education: Baccalaureate or higher degree from an approved institution, including advanced training in one of the following areas of special education: the communicatively, physically, learning, or severely handicapped.

and

Experience, as b T f s asmum07

## **PROGRAM SPECIALIST, SPECIAL EDUCATION**

### **TYPICAL DUTIES AND RESPONSIBILITIES** (Continued)

- \_\_\_\_\_ 8. Consults with and assists principals and/or designees regarding parent education programs related to special education.
  
- \_\_\_\_\_ 9. Performs other duties as may be required.

### **WORK SCHEDULE AND SALARY**

The Program Specialist, Special Education, serves on the days schools are in session plus required non-teaching service days, and is placed on the teachers' salary schedule according to his/her training and experience. Additional days of service may be required for which compensation will be paid at his/her per diem rate.

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