



Human Resource Services

Professional Improvement Plan
Preapproval Appli

Principal's/Administrator's Comments: Although the principal's/administrator's approval of the request is not required, he/she must sign this form. The principal/administrator may make comments regarding the appropriateness of the request. Principal will return the form to the applicant for processing.

Signature of Principal/Administrator

Date

Signature of Applicant

Date

Comments:

Action by Administrator, Human Resource Services or Designee

☒ Plan approved as presented.