



**REQUEST FOR PROPOSALS**

**FOR**

**TELECOMMUNICATIONS SERVICE**

**Long Distance Services**

**(RFP 2013-02)**

**Request for Proposals Issued: December 14, 2012**

**Deadline for Submittal of Proposals: January 17, 2013**

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**Requests for Proposals for Telecommunications Service**

## **I. OBJECTIVE**

The Sacramento City Unified School District is seeking proposals from qualified firms to provide Telecommunications Service for Long Distance Service.

The intent of this document is to define specification for Telecommunications Service for long distance service. See Appendix A for list of school sites requiring services.

- A) **BID FORM:** You must complete the Bid Form (Appendix B).
- B) Bidders may attach additional pertinent information they deem important to the selection, implementation, and overall success of the project.

### **In Addition, Please provide the following information:**

1. Length of time business has provided this type of service.
2. Your Service Level Agreement (SLA) for your proposal.
3. Indicate any options available.
4. Please show applicable discounts separately, if applicable.
5. Your E-Rate Service Provider Identification Number (SPIN) on your proposal.
6. An implementation timeline proposal starting February 1, 2014.
7. Indicate how charges will be incurred as services are implemented.
8. Vendors must include three reference sites using your service three years or more. References from school districts or county offices of education in California are preferred.
  - Job Location
  - Contact name and telephone number
  - Date of contract
  - Project Description
  - Equipment/Service Installed

## **II. INSTRUCTIONS**

Interested firms are invited to submit one (1) original signed proposal, two (2) hard copies, and one (1) digital copy (CD or flash drive). The proposal shall be made in the format provided and the complete proposal, together with any and all additional materials, shall be enclosed in a sealed envelope addressed and delivered no later than 4:30 p.m. on Thursday, January 17, 2013 to the following address:

Sacramento City Unified School District



indicated in the requirements. Any portions of the proposal, which are to be treated by the Sacramento City Unified School District as proprietary and confidential information, must be clearly marked as such.

The Sacramento City Unified School District reserves the right to eliminate from further consideration any response, which is deemed to be substantially or materially unresponsive to the Request for



11. **ACCEPTANCE OR REJECTION OF PROPOSALS:** The District reserves the right to reject any and all proposals, or any or all items of any proposal, or waive any irregularity of any proposal. No proposal may be withdrawn for a period of ninety (90) days without written approval of the District.
12. **PREVAILING LAW:** In the event of any conflicts or ambiguities between these

19. **INSPECTION OF ITEMS FURNISHED:** All items furnished shall be subject to inspection and rejection by the District for defects or non-compliance with the specifications. The cost of inspection on deliveries or offers for delivery which do not meet specifications may be deducted from the contract price.
20. **INABILITY TO PERFORM:** In the event that Bidder is prevented from making delivery or otherwise performing on time as specified in the contract by fire, flood, earthquake, labor or transportation problems, war, acts of government, or any other similar cause commonly known as an act of God, which is not the fault of the Bidder, the Bidder shall not be required to deliver or perform, subject to the following requirements:
  - a. The Bidder shall send written notice to the District of the Bidder's inability to perform in accordance with the contract. The notice shall contain all facts which show the condition which prevents performance. The Bidder shall send such notice as soon as possible but in no event later than the fifth (5th) day following the date of issuance of a purchase order by the District or no later than the date specified in the contract for delivery or other performance, whichever is applicable.
  - b. The District may cancel the contract or purchase order, entirely or in part.
  - c. The Bidder shall not make any delivery or otherwise attempt to perform under the contract except on the basis of issuance by the District of a new purchase order or other written instruction.
21. **WARRANTY-PRODUCT:** Seller warrants that all articles furnished shall be free from all defects of material and workmanship, that all articles shall be fit and sufficient for the purposes intended, and shall save, keep, bear harmless and fully indemnify the District and any of its officers, employees or agents from all damages, or claims for damages, costs or expenses in law or equity that may at any time arise from Buyers normal use.
22. **EQUAL OPPORTUNITY EMPLOYMENT:** Bidder, in submitting his proposal certifies that he is an Equal Opportunity Employer, and certifies that he is in compliance with the Civil Rights Act of 1964, the State Fair Employment Practice Act, and all other applicable Federal and State laws and regulations relating to equal opportunity employment, including Executive Order No. 11246 of September 24, 1965.
23. **GOVERNING LAW AND VENUE:** In the event of litigation, the bid documents and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Sacramento County.
24. **BID PROTEST:** Any bid protest by any Bidder must be submitted in writing to the District before 5:00 p.m. of the third (3<sup>rd</sup>) business day following deadline for submission of proposals.
  - a. The protest must contain a complete statement of any and all bases for the protest.
  - b. The protest must refer to the specific portions of all documents that form the bases for the protest.





## APPENDIX A

### Sacramento City Unified School District Schools

<b>School</b>	<b>Address</b>	<b>Zip</b>
<b>District Office (Host)</b>	<b>5735 47th Ave</b>	<b>95824</b>
A. M. Winn Elementary	3351 Explorer Drive	95827
A. Warren McClaskey Adult	5241 J Street	95810
Abraham Lincoln Elementary	3324 Glenmoor Drive	95827
Albert Einstein Middle	9325 Mirandy Drive	95826
Alice Birney Waldorf	6251 13th Street	95831
American Legion	3801 Broadway	95817
Arthur A. Benjamin Health Professions High	451 McClatchy Way	95818
Bowling Green - Chacon Lang & Science	6807 Franklin Blvd.	95823
Bowling Green - McCoy Academy		

Isador Cohen Elementary	9025 Salmon Falls Drive	95826
James W. Marshall Elementary	9525 Goethe Road	95827
Jedediah Smith Elementary	401 McClatchy Way	95818
John Bidwell Elementary	1730 - 65th Avenue	95822
John Cabrillo Elementary	1141 Seamas Avenue	95822
John D. Sloat Basic	7525 Candlewood Way	95822
John F. Kennedy High	6715 Gloria Drive	95831
John H. Still Elementary	2200 John Still Drive	95832
John H. Still Middle	2250 John Still Drive	95832
John Morse Therapeutic Ctr	1901 - 60th Avenue	95822
Joseph Bonnheim Elementary	7300 Marin Avenue	95820
Kit Carson Middle	5301 N Street	95819
Leonardo da Vinci K-8	4701 Joaquin Way	95822
Luther Burbank High	3500 Florin Road	95823
Maple Elementary	3301 - 37th Avenue	95824
Marian Anderson Children Ctr	2850 - 49th Street	95819
Mark Hopkins Elementary	2221 Matson Drive	95822
Mark Twain Elementary	4914 - 58th Street	95820
Martin Luther King Jr. K-8	480 Little River Way	95831
Matsuyama Elementary	7680 Windbridge Drive	95831

West Campus High	5022 - 58th Street	95820
Will C. Wood Middle	6201 Lemon Hill Avenue	95824
William Land Elementary	2120 - 12 th Street	95818
Woodbine Elementary	2500 - 52nd Avenue	95822
Yav Pem Suab Academy	7555 S. Land Park	95831
Capital Asset Mgmt Svcs - 1	425 1st Avenue	95818
Capital Asset Mgmt Svcs - 2	2535 5th Street	95818
Purchasing/Warehouse/Nutrition Svcs	3051 Redding Avenue	95820
Transportation	3101 Redding Avenue	95820
Enrollment Center (Serna)	5601 47th Avenue	95824
Capital City Child Development Center	7220 24th Street	95822

**A**

-or

Pursuant to the terms of Sacramento City Unified School District RFP 2013-02 for Long Distance Service, (Name of Company) \_\_\_\_\_ will provide the equipment and services per their proposal effective the date of issuance of Sacramento City Unified School District Purchase Order(s).

(Name of Company) \_\_\_\_\_ and Sacramento City Unified School District acknowledge that this agreement is for E-Rate eligible products and services, which are contingent on funding by the School and Libraries Division of USAC/FCC and the Sacramento City Unified for E



**NONCOLLUSION AFFIDAVIT**

**Request for Proposal (2013-02)  
Sacramento City Unified School District  
Telecommunications Service (Long Distance Service)**

State of California            )  
  )ss.  
County of                        )

\_\_\_\_\_ (Name), being first duly sworn, deposes and says that he is  
\_\_\_\_\_ (title) of the \_\_\_\_\_ (Name)

party making the attached bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_ at \_\_\_\_\_ California.

\_\_\_\_\_ Signature of Bidder

