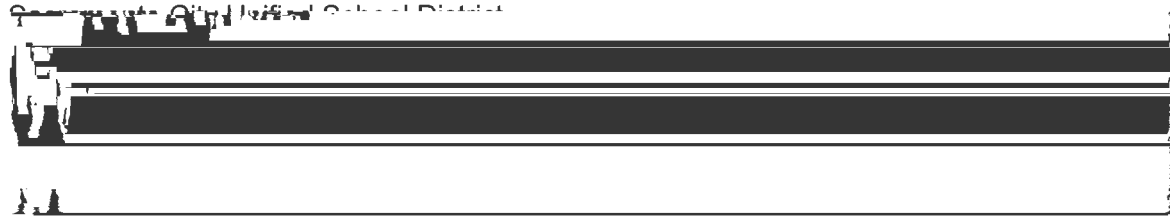


January 10, 2018

PRE-BID MEETING AGENDA
Sutter Middle School - HVAC Replacement



Architect's Project No. 15-1225

Meeting Date: January 10, 2018
Meeting Location: Sutter Middle School, 3150 I Street, Sacramento (meet at flagpole)

A. INTRODUCTIONS

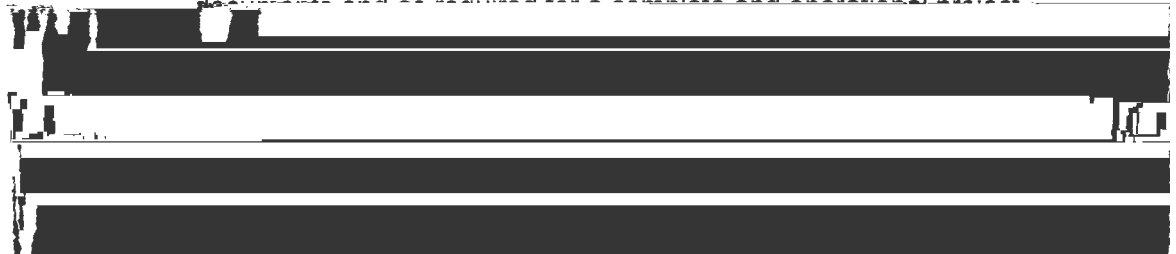
- 1. Owner Representatives
- 2. Project Inspector
- 3. Design Team
- 4. Others (Testing Lab, Geotechnical Engineer, etc.)

B. PROJECT REVIEW

- 1. Project Description

Under a single contract modernize the Sutter Middle School, Sacramento City Unified School District located in Sacramento, CA. Work includes: 1) Replace classroom unit ventilators and rooftop condenser units; 2) Add economizers to portable buildings; 3) Remove boiler units; 4) Retrofit lighting fixtures for Prop 39; 5) CMU crack repair/rehabilitation; 6) Other work as shown in the

- 3. Schedule

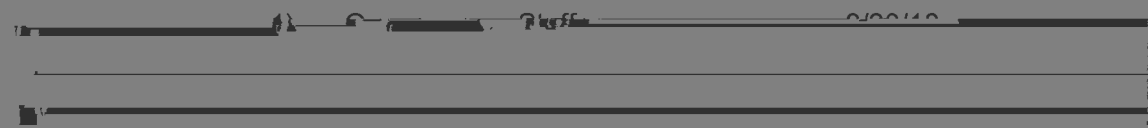


January 10, 2018
Pre-Bid Meeting Agenda



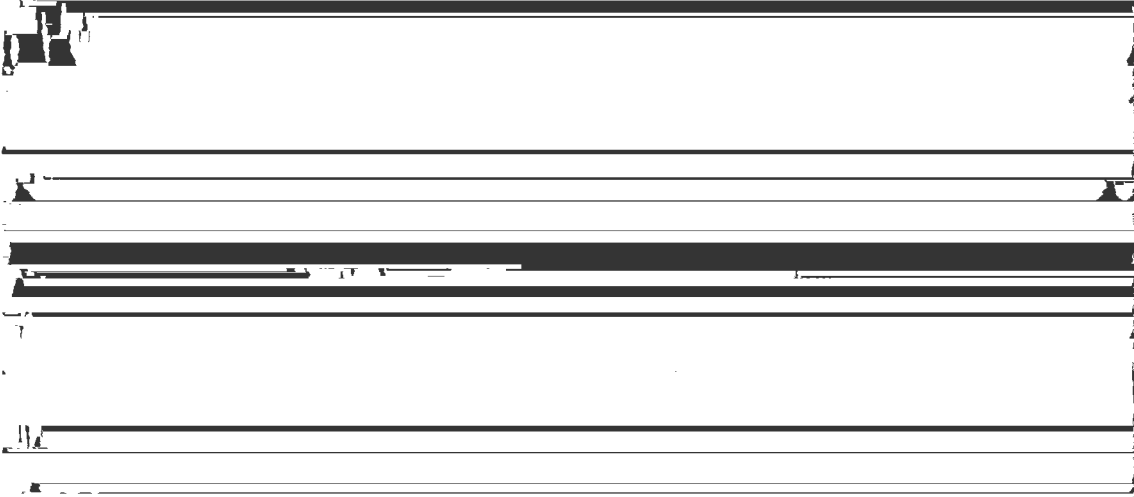
Page 2

- 3) Pre-Bid Conference 1/10/18
- 4) RFIs Due to Architect 1/19/18 by 5:00 p.m.
- 5) Addendum (last) 1/27/18
- 6) Bids Due 1/30/18 by 4:30 p.m.
- 7) Board Award 2/1/18
- b Contracts
 - 1) Bond Preparation TBD
 - 2) Contract Execution TBD
- c Pre-Construction Activities
 - 1) Start Date 2/5/18
 - 2) Submittals and Approvals 2/5/18 - 3/19/18
 - 3) Materials Ordering/Stockpiling 3/12/18 - 5/28/18
 - 4) School Concludes for Summer 6/14/18
- d Construction
 - 1) Date of facility availability 6/18/18
 - 2) Construction, All Units 6/18/18 - 8/8/18
- e Occupancy: In order to accommodate a phased occupancy by the Owner, the Contractor will turn the buildings over for occupancy as follows:



5. Contract Requirements:

- a. Pre-Bid Meeting: Mandatory
b. Bid Proposal: Complete, sign and notarize as required.



- d. PLA: The successful Contractor (and all Subcontractors) will be required to execute an "Agreement to be Bound"
- e. Finger Printing
- f. Irregularities: Prepare and submit documents carefully to avoid irregularities.

6. Compliance Monitoring Unit

This Project is subject to prevailing wages and certified payroll in accord with Chapter 1, Part 7, Division 2 of the Labor Code, and will be strictly enforced. In addition, this project is subject to the requirements of Subchapter 4.5, of Chapter 8, of Title 8, of the California Code of Regulations. Contractor and all subcontractors must furnish certified payroll records to the Department of Industrial Relations' (DIR) Compliance Monitoring Unit (CMU) **on the first and fifteenth of each month** in the manner required by the CMU. Contractor shall contact the CMU for requirements.

7. Quality/Expectations

- a. Quality requirements of project documents will be enforced.
- b. Substitutions will be considered and approved only if equal; see submittal Procedures – Section 01 3300